



MARYVALE PREPARATORY ACADEMY

A Great Hearts Academy

PARENT SERVICE ORGANIZATION (PSO) OVERVIEW

SCHOOL YEAR 2014-2015

Dear Parents,

At Maryvale Prep, we believe that ongoing partnership with our families is critical to the success of our students. Thus, we have established the Maryvale Prep Parent Service Organization (PSO) to facilitate this partnership. The Maryvale Prep PSO is a collection of committees that each provide a unique service to the school. Each committee has a chair and the chairs will work closely with the school to ensure that all parents are able to plug into an area that best matches their passion, skills, and availability. Many of you have already expressed your volunteering interests and availability by completing a Parent Volunteer Interest Form (see the last page of this document for a copy) and are currently serving the school in some capacity. **At this time, we are in need of several more volunteers in order for our PSO committees to be fully up and running.**

Below you will find a list of the committees, their descriptions, and the chairperson for each. **Please review the list carefully and identify one or more places that you can serve. Then, simply contact the chairperson and he or she will provide with more information on getting involved in that committee. If you are interested in being the chairperson for a committee please let me know!**

We look forward to having you working alongside of us to provide the best education possible for our children. If you have any questions about the Maryvale Prep PSO, please contact me, Lisa Tyree, PSO President at lmalano53@hotmail.com.

Best,

Lisa Tyree, PSO President

COMMITTEES

Fundraising Committee: The Fundraising Committee is responsible for organizing, promoting, and managing various merchant partnerships that allow Maryvale Prep to receive a percentage cut from products and services rendered. Fundraising will provide students will opportunities to go on field trips, school supplies and other school projects and events.

Chair: *Nicole Mort* – dtwrybhpy@yahoo.com

Events Committee: The Events Committee is responsible for planning family and student socials. In addition, volunteers will provide support to schoolwide events such as open house, curriculum nights, family night, book drives and fairs, and other events throughout the year.

Chair: *Angelica Rubio*, angelica1020@yahoo.com

Teacher Appreciation Committee: The Recognition Committee is responsible for actively appreciating and caring for Maryvale Prep teachers, families, and students. Appreciation acts can include ideas such as faculty lunches, birthday celebrations, gifts to families in need, etc.

Chair: *Mrs. Melendez*- nmelndz3@yahoo.com



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Meal Time Committee: The Meal Time Committee is responsible for assisting the school with conducting the breakfast and lunch programs, such as through food distribution, monitoring proper eating, and behavior, and cleaning the cafeteria. Both breakfast and lunch shifts are available and parents are permitted to sign up for single or multiple days based on their availability.

Chair: Mrs. Koutroulares- rosariozavala50@gmail.com

Playground Assistance Committee: The Playground Assistance Committee is responsible for assisting the faculty in monitoring the playground to ensure student safety, enjoyment, and well-being. Both recess and lunch time shifts are available and parents are permitted to sign up for single or multiple days based on their availability.

Chair: *OPEN- please contact Lisa Tyree if you are interested lmalano53@hotmail.com*

Carline Committee: The Carline Committee is responsible for serving during the drop-off and pick-up of students to help ensure the safety and efficiency of these processes. Duties include gathering the student(s) from their classrooms lines and delivering the child(ren) safely to the awaiting authorized drivers. Both before and after school shifts are available and parents are permitted to sign up for single or multiple days based on their availability.

Chair: *OPEN- please contact Lisa Tyree if you are interested lmalano53@hotmail.com*

Office & Health Support Committee: The Office and Health Support Committee is responsible for volunteering in the office when Mrs. Soto or Ms. Alvarez is away or when there are special projects that require extra help. Volunteers would also provide first aid support to our students when they are ill or injured.

Chair: Jessica Calderon – jessicajcalderon@gmail.com

Yearbook Committee: The Yearbook Committee is responsible for working with an outside vendor to create an annual yearbook. You will coordinate with Maryvale Prep staff acquire creative copy and photos and possibly take photos at various school events.

Chair: Alejandra Cervantez- cervantez2424@gmail.com



PARENT SERVICE ORGANIZATION (PSO)

INTEREST FORM

2014-2015 SCHOOL YEAR

Dear Parents,

At Maryvale Prep, we believe that ongoing partnership with our families is critical to the success of our students. Thus, we have established the Maryvale Prep Parent Service Organization (PSO) to facilitate this partnership. The Maryvale Prep PSO is a collection of committees and each provides a unique service to the school. Each committee has a chair and the chairs will work closely with the school to ensure that all parents are able to plug into an area that best matches their passion, skills, and availability. If you are interested in being in a particular committee or lead a committee please let us know through this form. You can email it to calvarez@maryvaleprep.org or drop it off at the school office.

CONTACT INFORMATION

Name _____ Phone # _____

E-Mail _____

AVAILABILITY

Please specify your availability
(check all that apply):

- | | |
|------------------------------------|------------------------------------|
| <input type="checkbox"/> Morning | <input type="checkbox"/> Monday |
| <input type="checkbox"/> Day | <input type="checkbox"/> Tuesday |
| <input type="checkbox"/> Afternoon | <input type="checkbox"/> Wednesday |
| <input type="checkbox"/> Evening | <input type="checkbox"/> Thursday |
| | <input type="checkbox"/> Friday |
| | <input type="checkbox"/> Saturday |
| | <input type="checkbox"/> Sunday |

Child(ren)'s name and grade(s)

SERVICE AREAS

- | | |
|--|--|
| <input type="checkbox"/> Yearbook | <input type="checkbox"/> Room Parent (Take-home Projects) |
| <input type="checkbox"/> Breakfast Service (no cooking required) | <input type="checkbox"/> Room Parent (Community Service Project) |
| <input type="checkbox"/> Lunch Service (no cooking required) | <input type="checkbox"/> Playground Support |
| <input type="checkbox"/> Health Office Volunteer | <input type="checkbox"/> School Event Support |
| <input type="checkbox"/> School Office Volunteer | <input type="checkbox"/> Family/Student Socials |
| <input type="checkbox"/> Tardy Assistance | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Traffic Team: Morning Drop-Off | <input type="checkbox"/> Teacher Appreciation |
| <input type="checkbox"/> Traffic Team: Afternoon Pick-Up | <input type="checkbox"/> I want to lead a committee |
| <input type="checkbox"/> P.E. Support | <input type="checkbox"/> I want to support a committee |
| <input type="checkbox"/> Room Parent (in-class support) | <input type="checkbox"/> Other: _____ |